



## Engage Class of 2020

# Leadership ENGAGE

Each year LPBC identifies up to 50 exceptional community leaders to participate in the Leadership Engage program and utilize their leadership abilities for the long-term benefit of Palm Beach County. The selection committee strives to balance the industries, geographic location, and other factors to create a class that is truly representative of the diversity throughout Palm Beach County. While the 50 class members may not work in the same industries, they share the following attributes:

- > A **PASSION** and personal commitment to help shape the future of Palm Beach County
- > Significant **ACHIEVEMENT** in career or community
- > An **INTEREST** in enhancing personal leadership capabilities
- > High standards of **PERSONAL INTEGRITY**
- > Personal **COMMITMENT** to educate themselves on community issues and initiatives
- > A **DESIRE** to support the continuation of leadership development in Palm Beach County

Engage class members aspire to improve our region because they have deepened their civic commitment and awareness of diverse issues and industries. Through the connections, education, and interests developed by our county's most promising leaders, LPBC creates a lasting impact in our community.

Leadership Palm Beach County (LPBC) is a nonprofit organization that brings together leaders from the public, private and nonprofit sectors to build and steward a vibrant, interconnected community.

Since 1983, our unique programs have prepared more than 2,000 adult and youth leaders for a lifetime commitment to doing public good in Palm Beach County.

LPBC's Engage program is based on an interactive, 10-month curriculum that provides leadership capacity-building skills, framed around countywide issues. Participants meet for one day each month, from September to May, and travel the county via bus as they explore program topics such as agriculture, public safety and healthcare. In addition, each participant will take part in a civic engagement project that will solve a challenge in our community while learning to collaborate in a group dynamic with fellow classmates and other leaders. For more information about the Civic Engagement Projects, please review the request for proposal, specifically pages 2-3, on the LPBC website: [leadershippbc.org/civic-engagement-projects](http://leadershippbc.org/civic-engagement-projects).

## Class of 2020 Application Deadline: April 30, 2019.

### For More Information

Please contact Leadership Palm Beach County.  
Office: (561) 833-4321 • Email: [melissa@LeadershipPBC.org](mailto:melissa@LeadershipPBC.org)

Leadership Palm Beach County

A> 2751 S. Dixie Hwy, STE 1A, West Palm Beach, FL. 33405 T> 561.833.4321 F> 561.833.4320 W> [leadershippbc.org](http://leadershippbc.org)

## Benefits of the Leadership Engage Program

### Participant Benefits

- > Grow in awareness and understanding of the challenges and issues facing our county
- > Develop valuable contacts and a strong network within the county
- > Strengthen personal leadership and strategic decision-making skills
- > Prepare for other leadership opportunities
- > Establish relationships built on mutual trust and respect among leaders from diverse constituencies
- > Gain experience in group dynamics, team leadership, ethics, critical thinking, and problem solving
- > Develop a shared vision to promote positive change

### Employer Benefits

- > Expose company/organization name to the community and to other top community leaders
- > Attain access to key community, government and business leaders
- > Gain insights into community issues that impact your company/organization
- > Enhance the leadership and communications skills and natural strengths toward development of a more well-rounded employee
- > Gain access to networking and business development opportunities – even beyond participant’s graduation from the program

## Selection Criteria

LPBC seeks to identify individuals who are most likely to utilize their leadership abilities for the longterm benefit of Palm Beach County. Emphasis is given to those who have demonstrated leadership and community involvement outside of their career, which has long been consistent with graduates' likelihood to continue their involvement beyond graduation. Participants will be selected by an anonymous Selection Committee comprised of LPBC alumni. Committee members will award points for each question, and maximum points are listed for each question. References may be checked. This application is only for the Class of 2020 program year. If a candidate is unable to participate after selected, no deferral will be granted. Applicants who wish to apply again are encouraged to do so, and will need to pay the then current application fee.

## Leadership Engage Program Time Commitment



**Candidates should only submit an application if certain of their ability to meet the below REQUIRED time commitment.**

- > Monthly All-Day Leadership Engage Program Session Days  
(One excused absence allowed, additional missed days must be made up the following year, or through a pre-determined and approved Leadership Grow program day. Missing even one hour will count as an absence.)
- > Opening and Closing Orientation Sessions
- > Friday/Saturday mandatory overnight retreat
- > Civic Engagement participation and meetings as necessary (Average 3-5 hours per month or about 25 hours total outside of class days - based on prior projects)

## 2019-2020 Leadership Engage Program



August 7, 2019	3:00 – 6:00 PM	ORIENTATION
August 16, 2019 7:30 AM	August 17, 2019 3 PM	MANDATORY OVERNIGHT RETREAT
September 11, 2019	7:30 AM – 5 PM	CIVICS & GOVERNMENT
October 9, 2019	7:30 AM – 5 PM	PUBLIC SAFETY
November 13, 2019	7:30 AM – 5 PM	HEALTH & HUMAN SERVICES
December 11, 2019	7:30 AM – 5 PM	ENVIRONMENT
January 8, 2020	7:30 AM – 5 PM	EDUCATION
February 12, 2020	7:30 AM – 5 PM	AGRICULTURE
March 11, 2020	7:30 AM – 5 PM	TRAVEL & TOURISM
April 8, 2020	7:30 AM – 5 PM	ARTS & CULTURE
May 6, 2020	7:30 AM – 5 PM	BUSINESS
May 20, 2020	2 PM – 6 PM	CLOSING RETREAT
June 4, 2020	6 PM – 9 PM	GRADUATION/CELEBRATION

LPBC reserves the right to change any part of the above schedule; final schedule will be released in June 2019.

## Class of 2020 Engage Program Tuition



**Tuition is \$2,300.**

**If you are selected for the class, the full tuition amount is payable by July 12, 2019.**

The tuition includes payment for your first year's dues (\$150) as a member of the Leadership Palm Beach County Alumni Association. You are encouraged to solicit financial backing from your employer or the organization you work or volunteer with, and to pay some portion of the tuition yourself. As we do not believe that tuition should be a barrier to participation, a limited number of partial scholarships are available based on need. (Please complete the financial aid section of the application if you are in need of this support.)

## Leadership Engage Program Application Checklist



**Please follow the below instructions carefully.**

1. Obtain the electronic copy of the application.
    - > Download from [LeadershipPBC.org/apply](http://LeadershipPBC.org/apply)
    - > Type all sections in the space provided
    - > We **DO NOT** accept handwritten applications, unless pre-approved
    - > Make sure ALL signatures have been completed before sending
    - > Save final application as: **LastName\_Application**
  2. Limit your answers to the requested word count.
    - > **DO NOT** submit additional materials, such as resumes or examples of accomplishments
    - > Only responses typed on the application are used in the selection process
  3. Include a digital professional photo/headshot.
  4. Submit your completed application packet as 4 separate files attached to the email.
    - > 1 Application, 1 Headshot and 2 Letters of recommendation from LPBC Alumni
    - > Please create the email with the subject line: "Class of 2020 Application, LastName"  
Email to: [melissa@LeadershipPBC.org](mailto:melissa@LeadershipPBC.org)
  5. Submit a \$100 non-refundable application fee; along with contact information.
    - > Your application is not valid until the application fee is received
    - > Payment can be processed online at [LeadershipPBC.org/apply](http://LeadershipPBC.org/apply).
    - > Please be sure to login/register with the email you plan to use in the future for LPBC
    - > Checks can be made payable to Leadership Palm Beach County and mailed to: 2751 S. Dixie Highway, Suite 1A, West Palm Beach, FL 33405
  6. The application deadline is April 30, 2019, at 5 pm
    - > All applicants will be notified of their status no later than June 28, 2019
- Email the application and headshot to [melissa@LeadershipPBC.org](mailto:melissa@LeadershipPBC.org) and pay \$100 application fee online no later than April 30, 2019, at 5 pm**

**Class of 2020 Application Deadline: April 30, 2019.**



## Program Application Commitment

### Applicant Statement of Program Commitment

Attendance at the Orientation Session, the overnight Opening Retreat, and eight of the nine monthly Leadership Engage program sessions, as well as full class project participation, is required in order to graduate. While attendance at the overnight retreat in its entirety is mandatory, our policies allow participants to have one excused absence (or portion thereof) from a session day and still graduate with their class. Two or more missed sessions require makeup in the following year to graduate. If participants miss more than four full sessions or the equivalent thereof, they will be dismissed from the class, forfeit all tuition, and reimburse LPBC for any tuition assistance they may have received.

I understand and support all aspects of Leadership Palm Beach County's mandatory attendance policy as a condition of my acceptance into the program. Leadership Palm Beach County, Inc., shall in no way be liable for any damages I may incur or suffer in the event I am not selected to participate.

The information submitted with my application is true and correct to the best of my knowledge.

**➤ Applicant Electronic Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### Employer Statement of Commitment

This application has the approval of this organization and the applicant has our full support, which includes the time required to fully participate in the program.

**➤ Employer Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Title** \_\_\_\_\_

**Company / Organization Name** \_\_\_\_\_

**I am self-employed and fully understand the time and financial commitment**

### Financial Aid

This information will not be used in the selection process. To ensure diverse representation, which is so essential to the success of the program, LPBC extends need-based tuition assistance to qualified individuals who may not otherwise be able to participate. A limited number of partial scholarships (up to \$1,000 per person) are available.

**➤  Check here if you are requesting financial aid and indicate the following**

Amount you will personally contribute toward tuition:	\$ _____
Amount your company/organization/sponsor(s) will contribute:	+ \$ _____
Amount of Financial Aid requested from LPBC (up to \$1,000):	+ \$ _____
Total Tuition Amount:	= \$2300.00

Please describe additional information that should be considered in regards to your need for financial aid (optional, 125 word max):

# Leadership Engage Program Application | 2020 Class Member Contract

If I am selected for Leadership Palm Beach County, Inc., then in consideration for permitting me to participate in its programs:

1. I understand my application is only for the Class of 2020 program year. After I apply, if I am unable to participate, no deferral will be granted. If I wish to participate in another year, I must apply again and pay the then current application fee.
2. I will arrive on time for the Overnight Retreat, Orientation, each session and be in attendance for the full day. I understand that an hour or more counts as an absence; and I can only miss one session day in order to graduate with my class in June.
3. I will devote the time and necessary resources to complete the Leadership Engage program and my chosen Civic Engagement Project.
4. I acknowledge that all tuition fees are due by July 15, 2019 and are NON-REFUNDABLE.
5. I have read and understand the class program schedule and my required commitments. I am aware that attendance at Orientation and the overnight Friday-Saturday retreat is mandatory.
6. I have the authorization of the management of my company/organization for full participation in the Leadership Engage program.
7. I understand that if I attend 8 of the 9 monthly Leadership Engage Program sessions, the Orientation, and Opening Retreat with my class, or equivalent, I will be eligible to graduate with my class.
8. I understand that if I attend 7 of the 9 monthly Leadership Engage program sessions, the Orientation Session and the Opening Retreat, I am still eligible to graduate with my class in June if I participate in a preapproved and determined Leadership Grow session day; not doing so means I may graduate the following year only after making up missed session(s).
9. I recognize that if I miss more than four (4) full sessions or the equivalent thereof, I will be dismissed from the class and forfeit the full tuition fee, and reimburse LPBC for any tuition assistance I received.
10. I understand and support all aspects of Leadership Palm Beach County's mandatory attendance policy as a condition of my acceptance into the program. Leadership Palm Beach County, Inc., shall in no way be liable for any damages I may incur or suffer in the event I am not selected to participate.
11. I understand my full participation and evaluation of each session day is vital to the planning process of the program and commit to completing an evaluation for each session I attend.
12. I recognize that Leadership Palm Beach County's programs at times involve adventurous, strenuous, and mentally and physically demanding activities (which in past years have included, and in the future may include, but not be limited to, activities such as climbing, running, boating, canoeing, and hiking; close-up witnessing of burning and harvesting operations in the sugar cane industry; touring occupied areas of the Palm Beach County corrections facility; and participating in law enforcement and fire-rescue demonstrations). I will refrain from performing or participating in any activity which I should reasonably believe may cause injury, death, damages, loss or expense to me and/or my property. If I perform or participate in any activity, then, on behalf of myself, my family, successors, assigns, heirs, personal representatives, agents, and representatives:
  - > I assume the risk of injury, death, damages, loss, liability or expense of any kind and nature to me and/or my property which may occur, result from, or is in any way connected to Leadership Palm Beach County, Inc., and its programs;
  - > I release and agree to hold harmless Leadership Palm Beach County, Inc., its successors, assigns, officers, directors, agents, attorneys, and representatives from any and all manner of actions, causes of actions, suits, debts, claims, or demands for injury, death, damages, loss, liability or expense of any kind and nature to me and/or my property which may occur, result from, or is in any way connected to Leadership Palm Beach County, Inc. and its programs;
  - > I will defend and indemnify Leadership Palm Beach County, Inc., its successors, assigns, officers, directors, agents, attorneys, and representatives against any and all manner of actions, causes of actions, suits, debts, claims, or demands for injury, death, damages, loss, liability or expense of any kind and nature to other persons and property which may occur, result from, or is in any way connected to any negligent or wrongful act or omission by me while participating in Leadership Palm Beach County, Inc. and its programs.
13. I realize that my application and all materials and other information submitted to Leadership Palm Beach County, Inc. shall become the exclusive property of Leadership Palm Beach County, Inc.
14. I understand that I may be discharged from the Leadership Palm Beach County program at any time should I engage in any conduct determined by Leadership Palm Beach County, Inc. to be detrimental to the program. In the event of discharge, all tuition shall be forfeited.



**My signature below indicates that I have read, understood and accepted the foregoing terms and conditions of the Leadership Palm Beach County Program and Leadership Palm Beach County, Inc.**

**Applicant Electronic Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Print Name** \_\_\_\_\_



### Section 1. Contact information

➤ Applicant Name (Last, First) \_\_\_\_\_  
 Company / Organization Name \_\_\_\_\_  
 Position/Title \_\_\_\_\_  
 Job Summary \_\_\_\_\_  
 \_\_\_\_\_  
 Business Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Business Phone \_\_\_\_\_  
 Length of time with this company/organization \_\_\_\_\_  
 Business Email \_\_\_\_\_

### Section 2. Personal Data

➤ Preferred Name \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Home Phone \_\_\_\_\_  
 Cell Phone \_\_\_\_\_  
 Home Email \_\_\_\_\_  
 Food Allergies \_\_\_\_\_

What Sector do you work in?

- Public                       Private                       Non-Profit

What Industry do you work in?

- |   |   |
|---|---|
| <input type="checkbox"/> Agribusiness             | <input type="checkbox"/> Aviation/Aerospace/Engineering |
| <input type="checkbox"/> Advertising/Marketing/PR | <input type="checkbox"/> Business/Financial Services    |
| <input type="checkbox"/> Construction/Development | <input type="checkbox"/> Consulting/Coaching            |
| <input type="checkbox"/> Distribution/Logistics   | <input type="checkbox"/> Education                      |
| <input type="checkbox"/> Equestrian               | <input type="checkbox"/> Government                     |
| <input type="checkbox"/> Healthcare               | <input type="checkbox"/> Hospitality/Tourism            |
| <input type="checkbox"/> IT/Telecommunications    | <input type="checkbox"/> Life Sciences                  |
| <input type="checkbox"/> Manufacturing            | <input type="checkbox"/> Marine Industry                |
| <input type="checkbox"/> Non-Profit               | <input type="checkbox"/> Public Safety                  |
| <input type="checkbox"/> Real Estate              |   |
| <input type="checkbox"/> Other _____              |   |

### Section 3. Alumni Reference

➤ Please list your Alumni references by name and class year. DO NOT forget to submit their one page recommendation letters in .PDF format with your completed application.

Name \_\_\_\_\_ Class Year \_\_\_\_\_  
 Name \_\_\_\_\_ Class Year \_\_\_\_\_



**> Applicant Name (Last,First)** \_\_\_\_\_

**Information**

The second part of the Leadership Engage Application gives judges insight to the applicant and his/her education, employment and community involvement.

**Section 4. Employment Experience**

Describe your employment experience and professional background. Please list up to five previous positions that have provided relevant leadership experience. Points will not be awarded based on number or duration of jobs held but rather on leadership experience and achievements. **(Maximum of 3 points, please list in reverse chronological order.)**

Organization	Position(s)	Accomplishments	Dates (To/From)

## Section 5. Education

Describe your educational background. Include relevant career, specialized or continuing education training certifications, college and advanced degrees. (Maximum of 3 points)

Degree/Certification, School	Major/Subject Area	Honors

## Section 6. Community Involvement

Please list up to five civic, governmental, political, religious or other activities in which you have played an active role and clearly define your duties in the last 10 years only. Do not include memberships, or anything listed in other sections. (Maximum of 10 points, Not limited to Palm Beach County)

Organization	Position(s)	Accomplishments	Dates (To/From)



## Section 7. Short Essay Questions

### 7.1 Leadership in Business.

During the past five years, what role did you play in your business or work where you used your leadership skills to accomplish significant results? Please identify the specific skills you used and identify the results you accomplished. If you are a full-time volunteer, a homemaker, or are self-employed, answer as applicable to your current role. Be specific in defining the value and significance of your leadership. Not restricted to Palm Beach County. **(Maximum of 5 points, 150 word max)**

### 7.2 Leadership in Collaboration.

Describe a specific time in your community work or at your place of employment when your actions fostered collaboration or helped to achieve consensus where it did not exist. How did your actions affect the outcome of the situation? What changed because of your actions? Not restricted to Palm Beach County affiliations. **(Maximum of 5 points, 150 word max)**

**7.3 Community Issues.**

**Part 1:** Tell us what you believe is a specific issue that must be addressed to improve the quality of life in Palm Beach County today.

**Part II:** Describe what you would do to address and resolve this issue to build a better community. Outline why this issue is so important and the value of the changes you suggest. Please add statistics and facts where you can.

(Maximum of 10 points, 150 word max)

**7.4 Leadership Development.**

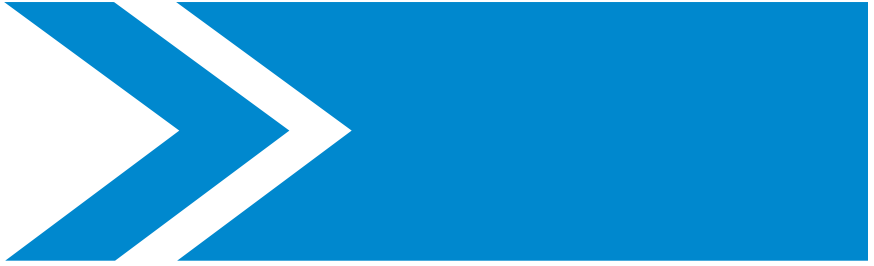
Describe what steps you have taken to develop your leadership abilities. Briefly tell us how your leadership skills have evolved and cite some examples; certification programs, classes, mentor programs, coaching, etc. (Maximum of 5 points, 150 word max)

**7.5 Visionary Leadership.**

Describe a circumstance in which you have taken a risk and/or been visionary as a leader? Please be specific in describing the results. Use an example that is different than the one used previously in the application. **(Maximum of 5 points, 150 word max)**

**7.6 Contribution to the Leadership Class .**

What unique achievements, qualities or characteristics not described in the above would you bring to the class? Please describe strengths, experiences and perspectives that would make you a "unique contributor" as the class grows as leaders in the coming year. **(Maximum of 5 points, 150 word max)**



# Demographic Survey

The following information will be used to help Leadership Palm Beach County improve its recruitment and selection process.

Applicant's Name \_\_\_\_\_

Ethnicity: (Please check all that apply) - **Optional**

- African American
- Asian/Pacific Islander
- Hispanic American
- Native American
- White/Caucasian
- Other (Please Specify) \_\_\_\_\_

Personal Data - **Optional**

- Female
- Male

Date of Birth (Month/Date/Year) - **Optional** \_\_\_\_\_

Are you disabled (as defined by the Americans with Disabilities Act of 1990) or, Are there any state accommodations you will require to participate in the class?  Yes  No

How did you become aware of the Leadership Palm Beach County program? (Please check all that apply)

- Leadership Alumni
- Aspire program
- LPBC Newsletter
- LPBC Website
- LPBC Social Media
- Other (specify) \_\_\_\_\_
- Media (specify) \_\_\_\_\_
- Grow program
- Chamber (specify) \_\_\_\_\_
- Community Service Club (specify) \_\_\_\_\_
- Business Contact

Did you participate in Leadership Focus?  Yes  No If yes what year? \_\_\_\_\_

Have you applied to Leadership Palm Beach County in the past?  Yes  No

Did you attend a leadership Palm Beach County Information Session this year?  Yes  No

**Thank You for your help with this survey, All information will be kept confidential.**

### For More Information

Please contact Leadership Palm Beach County.  
Office: (561) 833-4321 • Email: melissa@LeadershipPBC.org

Leadership Palm beach County (LPBC) is a private 501(c)(3) Not For Profit, Tax-Exempt Organization. A copy of the official registration and financial information of LPBC (CH14757) may be obtained from the division of consumer services by calling toll-free (800) 435-7352 within the state of Florida. Registration does not imply endorsement, approval or recommendation by the State. LPBC receives 100% of each contribution with 6% given to a professional solicitor.